

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL RETREAT HELD ON  
SATURDAY, JUNE 26, 2021 AT 10:00 A.M. - 3:00 P.M. AT THE CASTANEDA.**

**MAYOR:** Louie A. Trujillo

**COUNCILORS:** David G. Romero *Arrived at 10:40 a.m.*  
Elaine Rodriguez  
Michael L. Montoya  
David A. Ulibarri, Jr.

**ALSO PRESENT:** Leo Maestas, City Manager  
Casandra Fresquez, City Clerk  
Scott Aaron, City Attorney  
Adrian Crespín, Sergeant at Arms

**CALL TO ORDER**

Mayor Trujillo called the meeting to order at 10:00 a.m.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

Mayor Trujillo advised they have a great team and asked to be guided in the right direction for the betterment of the community. Mayor Trujillo advised Governor Michelle Lujan Grisham would be attending the Fourth of July Parade.

**APPROVAL OF AGENDA**

Councilor Montoya made a motion to approve the agenda as presented. Councilor Rodriquez seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David A. Ulibarri Jr.	Yes
Elaine Rodriquez	Yes		

City Clerk Fresquez advised the motion carried.

### **WELCOME AND INTRODUCTION BY MAYOR LOUIE TRUJILLO**

Mayor Trujillo thanked everyone for being there on a Saturday.

### **RETREAT OVERVIEW AND OBJECTIVES**

Mayor Trujillo advised they would be discussing projects from different departments and estimated completion dates for those projects. Mayor Trujillo advised the finances were in a good place and it would be a good start for City Manager Maestas to talk about the projects and picking a software to stay on track with all the projects. Mayor Trujillo asked Directors to keep in mind how many employees they have, how many they need and how many vacancies they have when presenting. Mayor Trujillo advised having a staffing analysis done and moving people to other departments that could use more staff.

Mayor Trujillo recognized the Las Vegas Fire Department for all their help and spoke about a Visitor Center Liaison needed.

### **RETREAT PROGRAM**

1. Departmental update and review of projects.
2. Departmental goals for the next six months.
3. Budgetary review and proposed use of budget surplus.
4. Organization of executive positions.

Utilities Director Gilvarry gave a presentation regarding an update on six major projects and fire hydrants that need to be assessed and maintained. Fire Chief Montoya spoke about fire hydrant rating from ISO.

Utilities Director Gilvarry spoke about moving forward with five recently funded projects council approved. Utilities Director Gilvarry advised they would be moving forward with phase one of the Automatic Meter Infrastructure plan and getting more staffing in other departments.

Utilities Director Gilvarry advised they received a piece of equipment that looks like a pickup truck to be used during their special needs route and during bad weather. Discussion took place regarding having an automated telephone response for simple questions for customers.

Mayor Trujillo advised he wanted the telephone system to be updated and wanted customer service training done.

Discussion and questions took place regarding Solid Waste issues, how the 311 app is working, haulers to Wagon Mound, hours of operation and looking into a crushing system.

Utilities Director Gilvarry advised that there is a need for additional funding for road work, grating and drainage for Solid Waste. Utilities Director Gilvarry further advised there were some projects being put on hold due to the cost of supplies. Utilities Director Gilvarry spoke about capital outlay monies.

Police Chief Crespin gave a presentation regarding what's been done since he took over in August of last year, such as different types of equipment, improvement in technology at the Police Department, additional de-escalation training for Officers and upgrading their vehicles to trucks. Police Chief Crespin spoke about computers for police vehicles.

Discussion took place regarding certified dispatchers, jurisdiction, upgrading animal control vehicles and communication equipment for dispatchers.

Police Chief Crespin discussed the grounds and maintenance of the Police building, the possibility of having amnesty boxes for a drug or needle take back box, community policing, and testing of Police Officers, Lieutenants and Sergeants to move up.

Mayor Trujillo asked about having a summer youth law enforcement camp for kids interested in a career with law enforcement.



Police Chief Crespin advised the community service aide program allows for those people to move up as a Police Officer or to a different agency.

Councilor Romero asked if there were any changes from last year regarding the Police Departments organizational chart.

Police Chief Crespin advised they would be creating a supervisor position for animal control.

Discussion and questions took place regarding the amount of public records requests for the Police Department.

Councilor Montoya asked where they were at with a sign for the Police Department so it's easily identified and how to handle boarding homes.

Police Chief Crespin advised they are working on it with Mainstreet and possibly creating an ordinance to hold boarding homes accountable.

Discussion took place regarding speed enforcement, moving the Police Chief's report to the second council meeting and moving City Manager's report to the first council meeting.

Community Development Director Hendrickson discussed current projects such as the Old City Hall, Wayfinding, the new City website and Great Blocks.

Discussion and questions took place regarding the City's website and reporting illegal fireworks.

Community Development Director Hendrickson went over departmental goals for the next six months, vacancies opening up within the department, having someone part time at the Visitors Center and working on an ordinance for short term rentals.

Community Services Manager Salazar discussed asbestos and mold clean up at the Museum and funding needed for additional storage of artifacts. Community Services Manager Salazar advised some departmental goals would be to fill vacancies and update the Museum.

Community Services Manager Salazar discussed looking into a camera system for the Carnegie Library, repairing the roof, and funding needed for asbestos and mold clean up.

Community Services Manager Salazar discussed departmental goals for the Carnegie Library such as growing the childrens population.

Community Services Manager Salazar discussed leveling the parking lot at the Senior Center in Las Vegas, ADA compliance of sidewalks, HVAC system upgrades, electrical and plumbing upgrades and vehicles needed for the Senior Center in San Miguel.

Discussion took place regarding state monies and non-metro aging and long term services funding.

Community Services Manager Salazar discussed departmental goals for the Senior Center such as being fully staffed and able to open up the Senior Center.

Fire Chief Montoya discussed the completion of purchasing rescue equipment and fleet apparatus through grants and legislative appropriations and issues with the pay plan.

Discussion and questions took place regarding generating revenues for the Fire Department by increasing the cost of business licenses, the Fire Departments work schedule and the revenues from the tower located on Legion Drive possibly being used for salaries.

Fire Chief Montoya spoke about the Fire Prevention Division regarding fire code compliance with businesses and needing an additional employee in that position.

Discussion and questions took place regarding the need for a curator at the Museum and information for the contractor for the Museum.

Fire Chief Montoya discussed the need for an additional building for a sub station if the old City Hall building is sold, monies available from the State Fire fund, the possibility of a Fire training facility and paying off the NMFA loan .

Councilor Romero thanked Fire Chief Montoya for all he's done for his department.

Discussion took place regarding expanding the Firehouse on Legion Drive, possible training courses at NMHU or Luna and the status on American Medical Response Ambulance Services.

Parks and Recreation Director Aragon discussed projects such as the first phase of Rodriquez Park, upgrades to both Little League fields, upgrades at the Plaza Park, and moving playground equipment from the Recreation Center to South Pacific Park.

Discussion took place regarding boulders needed to open Harris Pond, the need to knock down the gazebo at Lincoln Park and add playground equipment from Las Vegas City Schools.

Parks and Recreation Director Aragon went over his staffing and vacancies, the possibility of removing the slide in the swimming pool because of erosion and needing more certified employees to get the swimming pool operating.

Parks and Recreation Director Aragon discussed youth and after school programs.

Human Resource Director Castro spoke about youth internships and those youth being trained at the Recreation Center.

Mayor Trujillo spoke about having a timeline for projects and keeping track of projects.

Councilor Romero suggested putting a dry erase board in the Council Chambers to keep track of projects.

Mayor Trujillo asked for all directors to give the governing body their wishlist regarding what projects they would like done and Council would score the projects and submit their list to the City Manager.

Councilor Romero asked for the IT department to be considered and for all wards to have some kind of funding for infrastructure and sidewalks.



Mayor Trujillo recommended funding for drug enforcement.

Mayor Trujillo advised the Council has done a lot in a year and they make a great team. Mayor Trujillo was thankful for everyone.

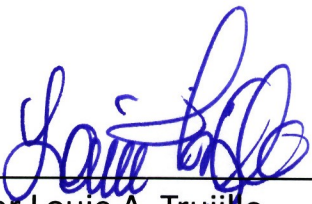
Mayor Trujillo advised Benefits Coordinator Consuelo Gallegos would be the Human Resource Manager upon Donna Castro's departure.

**ADJOURN**

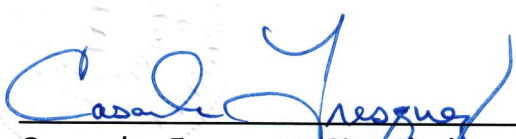
Councilor Montoya made a motion to adjourn. Councilor Romero seconded the motion. All were in favor.

City Clerk Fresquez advised the motion carried.

Meeting adjourned at 3:00 pm.

  
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Mayor Louie A. Trujillo

ATTEST:

  
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Casandra Fresquez, City Clerk